**ANNEX I: TENDER SUBMISSION FORM**

**Provision of** **specialised support services for Communication**

(To be completed by the authorised signatory of the tenderer)

# SUBMITTED BY:

|  |
| --- |
| The tenderer’s full official legal name[[1]](#footnote-1) |
|  |
| Acronym2 |
|  |
| Company registration number  |
|  |
| VAT number  |
|  |

# CONTACT DETAILS (TENDERER’S’S REGISTERED ADDRESS)

|  |  |
| --- | --- |
| Street |  |
| Postcode |  |
| City |  |
| Country |  |
| Telephone |  |
| Mobile number |  |
| E-mail address |  |
| Website |  |

# CONTACT DETAILS (FOR THIS TENDER)

|  |  |
| --- | --- |
| Title (e.g. Dr, Mr, Mrs, Ms) |  |
| Surname  |  |
| First name |  |
| Job title/role |  |
| Telephone (with country and area code) |  |
| Mobile number |  |
| Fax number (with country and area code)[[2]](#footnote-2)  |  |
| E-mail address |  |

# PERSON AUTHORISED TO SIGN THE CONTRACT

|  |  |
| --- | --- |
| Title (e.g. Dr, Mr, Mrs, Ms) |  |
| Surname  |  |
| First name |  |
| Job title/role |  |
| Telephone (with country and area code) |  |
| Mobile number |  |
| Fax number (with country and area code)[[3]](#footnote-3)  |  |
| E-mail address |  |

# STATEMENT

I, the undersigned, being the authorised signatory of the above tenderer hereby declare that we have examined and accept without reserve or restriction the entire contents of the tender file for the tender procedure referred to above.

We propose to provide the services requested in the tender dossier on the basis of our offer.

|  |  |
| --- | --- |
| **Surname** |  |
| **First name** |  |
| **Signature** |  |
| **Date** |  |

If applicable, a copy of the statutes must be enclosed.

**CONSENT TO TREAT PERSONAL DATA**

The EPOS ERIC takes your privacy seriously and will only use your personal information to administer the tender process. We collect your name, email address, phone number and address to be in touch with you about your tender project and related administrative procedures. We collect your gender, nationality, highest educational degree. All personal data collected in the tender process, including those specified in your CV, are shared with the EPOS ERIC Executive Coordination Office. We will treat your data with respect. You can contact us at any time to cancel the consent to store and use your personal data, by sending an email to epos-eric@pec.it. For more information about our privacy practice please read our Privacy Statement (<https://www.epos-eu.org/content/privacy-policy-summary>).

 I consent to store my personal data for the purpose specified in the EPOS privacy statement.

1. In the case of a consortium, insert the agreed name of the consortium. [↑](#footnote-ref-1)
2. If applicable. [↑](#footnote-ref-2)
3. If applicable. [↑](#footnote-ref-3)